

# ASSOCIATION DES CLUBS DE CRICKET DU SUD-OUEST

*Siège social : Hôtel des Associations - 47160 DAMAZAN*

BLEVINS  FRANKS

INTERNATIONAL TAX & WEALTH MANAGEMENT

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Producing rosters  
via "e-Licence"

With any off the shelf software there are facilities which don't provide all that every user would like. Remember this package is for all clubs affiliated to the FFBS: Baseball and Softball plus Cricket.

What we in ACCSO-land call a Team Sheet, the FFBS calls it a "Roster".

Much of the data we look for in each ACCSO Competition match is accessible, except there is no title or date for the match, just the date when the document is produced.

All the data, including photo, for every licensed player needs to be entered before the document is created.

The document has 8 players per page in Licence number order.

A completely new document must be produced for each match, showing the selected players for that day – perhaps with the addition of any 12t man (if your club has that luxury!) Such a new document can be produced either by starting from scratch or by adding to/deleting from a previous document.

And here's how to do it!

1. Once logged into the E-license application click on Mon Club



2. From the options along the top Select **Rosters**

3. On the next screen click on **Ajouter**

4. On the next screen enter your choice of file name; select the category of Competition licences; and select Cricket.

5. Click on Sauvegarder

6. Click on **Rechercher** to show a list of all current Competition licences, **choose and, when selection is finished, click on Ajouter**

The screenshot shows a web application interface. At the top, there is a search bar with 'Cricket' selected. Below it, there are filters for 'Cricket' and 'Senior'. A red arrow points to the 'Rechercher' button. Below the search bar, there is a table of search results. The table has columns for 'Personne', 'Derniere licence', and 'Ajouter'. The results are:

Personne	Derniere licence	Ajouter
020868 M Player One	Compétition Cricket Cricket	Ajouter
020869 M Player Two	Compétition Cricket Cricket	Ajouter
035526 M Player Three	Compétition Cricket	Ajouter

Below the table, there is a 'Sauvegarder' button and an 'Imprimer' button. The 'Ajouter' button for 'Player One' is highlighted with a red arrow.

7. The details will appear on the left hand side.

The screenshot shows a web application interface for a cricket competition. The header is 'Compétition Cricket'. Below it, there is a 'CRICKET' button. Below the button, there is a table of players:

ID	Name	Year	Status	Nationalité	Action
020868	A Player	2019	Active	Britannique - UE	Remove
020869	B Player	2019	Active	Britannique - UE	Remove

8. Once the entire selected team has been put on the list, click on **Valider**.

9. You now have a generated pdf file, which can be printed, attached to an email and/or saved.

**Note: Before the match the following needs to be added to the document (TCC also need to include the name of the Team)**

The name and date of the match in one of the following formats:

BF League <Home Team> v <Away Team> on <Date>

BF Cup <Home Team> v <Away Team> on <Date>

BF T20 <Home Team> v <Away Team> on <Date>

**A copy must be made available to the captain of the day to give to the umpires at the toss.**

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