ASSOCIATION DES CLUBS DE CRICKET DU SUD-OUEST

Siège social : Hôtel des Associations - 47160 DAMAZAN

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Producing rosters via ''e-Licence''

With any off the shelf software there are facilities which don't provide all that every user would like. Remember this package is for all clubs affiliated to the FFBS: Baseball and Softball plus Cricket.

What we in ACCSO-land call a Team Sheet, the FFBS calls it a "Roster".

Much of the data we look for in each ACCSO Competition match is accessible, except there is no title or date for the match, just the date when the document is produced.

All the data, including photo, for every licensed player needs to be entered before the document is created.

The document has 8 players per page in Licence number order.

A completely new document must be produced for each match, showing the selected players for that day – perhaps with the addition of any 12t man (if your club has that luxury!) Such a new document can be produced either by starting from scratch or by adding to/deleting from a previous document.

And here's how to do it!

1. Once logged into the E-license application click on Mon Club

2. From the options along the top Select   Rosters

3. On the next screen click on   Ajouter

4. On the next screen enter your choice of file name; select the category of Competition licences; and select Cricket.
5. Click on Sauvegarder

6. Click on Rechercher to show a list of all current Competition licences, choose and, when selection is finished, click on Ajouter

7. The details will appear on the left hand side.

8. Once the entire selected team has been put on the list, click on Valider.

9. You now have a generated pdf file, which can be printed, attached to an email and/or saved.

Note: Before the match the following needs to be added to the document (*TCC also need to include the name of the Team* **)**

The name and date of the match in one of the following formats:

BF League *<Home Team>* v *<Away Team>*   on   *<Date>*

BF Cup   *<Home Team>* v *<Away Team>*   on   *<Date>*

BF T20   *<Home Team>* v *<Away Team>*   on   *<Date>*

A copy must be made available to the captain of the day to give to the umpires at the toss.

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